



Bharatiya Vidya
Bhavan

Bhavan's Vivekananda College

of Science, Humanities & Commerce
Sainikpuri, Secunderabad – 500094
(Reaccredited with 'A' grade by NAAC)
Autonomous College - Affiliated to Osmania University

25.04.2024

CIRCULAR

A meeting of all the Heads of Departments is scheduled on 25.04.2024 (Thursday) at 03:00 pm in the Committee Room, MBA Block :

The Agenda for the meeting is as follows :

1. Discussion on Academic Audit Report.
2. Planning for next academic year 2024-2025.
3. Any other points with the permission of Principal.

All the Heads of the Departments are requested to attend the meeting.

Mrs.B.Niraimathi

IQAC Coordinator

Dr G S V R K Choudary

Principal



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BVC/IQAC/2024

25.04.2024

MINUTES OF THE IQAC MEETING WITH HEADS OF DEPARTMENTS HELD ON 25th APRIL 2024 AT 03:00PM IN COMMITTEE ROOM, MBA BLOCK

The following members were present for the meeting:

- i) Dr GSVRK Choudary, Principal
- ii) Mrs.B. Niraimathi, IQAC Coordinator
- iii) Mrs.M. Prasanna, Head, Dept. of Physics & Electronics
- iv) Dr.K.Anuradha, Head, Dept. of Microbiology
- v) Dr. Seema Ghosh, Head, Dept. of Economics & Coordinator, Dept. of Humanities
- vi) Mrs. L V Kamala Devi, Head, Dept. of Commerce
- vii) Dr. G.Kondal Reddy, Physical Director
- viii) Mrs. G S Mini, Head, Dept. of Mathematics & Statistics
- ix) Dr. B. Kalpana, Head, Dept. of Genetics & Biotechnology
- x) Dr. A Sai Padma, Head, Dept. of Biochemistry
- xi) Dr. N S Chakravarthy, Head, Dept. of Management
- xii) Dr. Madhuri Mathur, Head, Dept. of Languages
- xiii) Mrs.Mary Nygi Kurian, Head, Dept. of Chemistry
- xiv) Mr. D. Rajeshwari, Asst. Professor, Dept. of Chemistry
- xv) Dr.N.Bhasker, Incharge, Dept. of Computer Science
- xvi) Dr. S. Ramana, Controller of Examinations

The Agenda for the meeting is as follows:

1. Discussion on Academic Audit Report.
2. Planning for next academic year 2024-2025.
3. Any other points with the permission of Principal.

Dr.GSVRK Choudary, Principal welcomed all the Heads of the Departments and discussed the agenda points:

1. Agenda Points i) Discussion on Academic Audit Report:

The Principal mentioned that only a few departments have submitted their Academic Audit Reports and requested those who have not yet submitted to do so. He also informed that an academic audit will be conducted by external members in the academic year 2024-2025. The external members will be taken from different fields.

Agenda Points ii) Planning for next academic year 2024-2025:

- i) Admissions for the academic year 2024 – 2025: Admission schedule was presented by Dr. N. S.Chakravarthy:
- ii) Tentative Almanac for the academic year 2024-25 was presented by Mrs.M. Prasanna, Academic Coordinator:

Agenda Point iii) Any other issues:

- The principal informed the members that this year they would conduct panel interviews for faculty and requested to ensure that the information is passed.
- The principal informed the members about BFSI.

BFSI (Banking Financial Services and Insurance – Telangana State has formed BFSI consortium with IT ministry and top industrialists in Finance Service Sector. BFSI curriculum is being framed and offered to all technical and non-technical departments. BFSI consortium is going to train selected students from different streams and will be offering different ACE, SEC & GE courses for the selected students. The curriculum to be ratified in the BoS meeting of Commerce.

The meeting ended at 05:00 pm.

Mrs.B.Niraimathi
IQAC Coordinator

Dr G S V R K Choudary
Principal



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Attendance Sheet of Heads of the Departments Meeting Held on 25.04.2024 in Committee Room, MBA Block at 03:00 pm

<u>S.NO.</u>	<u>Name</u>	<u>Dept.</u>	<u>Signature</u>
1.	Dr. GSVRK Choudary	Principal	
2.	Mrs.B.Niraimathi	IQAC, Coordinator	
3.	Mrs.M.Prasanna	Head, Department of Physics & Electronics	
4.	Dr. K.Anuradha	Head, Department of Microbiology	
5.	Dr.Seema Ghosh	Head, Dept. of Economics Co-ordinator, Dept. of Humanities	
6.	Mrs.LV.Kamala Devi	Head, Dept. of Commerce	
7.	Dr.G.Kondal Reddy	Physical Director	
8.	Mrs. G.S.Mini	Head, Dept. of Maths. & Stats.	
9.	Dr. B. Kalpana	Head, Department of Genetics & Biotechnology	
10.	Dr. A. Sai Padma	Head, Department of Biochemistry & Nutrition	
11.	Dr.N.S Chakravarthy	Head, Department of Mgt. Studies	
12.	Dr. Madhuri Mathur	Head, Dept. of Languages	
13.	Mrs.Mary Nygi Kurian	Head, Dept. of Chemistry	
14.	Dr.N.Bhasker	Incharge, Department of Comp.Sc.	
15.	Dr.S.Ramana	Controller of Examinations	